



Asociación Nuevos Horizontes

Internship: Teacher/Tutor

EntreMundos is a non-profit organization working with local projects and organizations in Guatemala to increase its institutional capacities.

The Internship Program is designed to match qualified individuals with organizations that need specific support, ensuring that both parties can benefit to the fullest from this experience.

Host Organization description:

Asociación Nuevos Horizontes is a private, Guatemalan, apolitical, non-profit organization based in the city of Quetzaltenango since 1989, supporting women and children in situations of need. They work without any kind of gender, religious, ethnic or cultural discrimination, and their aims are the social and human well-being, and overall development of those they assist. Specifically, they offer support and services to women and their children in situations of personal difficulty and social risk.

Nuevos Horizontes operates the only shelter in Guatemala for survivors of domestic violence, and offers various other programs focused on the health and overall personal development of women and children. As the name suggests, our overall goal is to bring new and brighter horizons to the lives of women, children, families and communities in Guatemala.

Intern Job description:

The Intern's core activities will be to provide educational support to children living at a local shelter for survivors of domestic violence.

The project is administered by a local Guatemalan association, and the Intern will be working alongside the association's volunteer coordinator, who will provide orientation training, guidance and support for working with the youth at the shelter.

Responsibilities:

- ✓ Prepare and organize educational activities as supplements to the formal education of the children
- ✓ Lead individual and group tutoring sessions
- ✓ Provide homework support
- ✓ Adult literacy tutoring
- ✓ Assist the volunteer team with fundraising and benefit events



- ✓ When needed, help with other children's activities run by the volunteer team
- ✓ Attend weekly volunteer meetings

Requirements:

- Intermediate Spanish minimum
- Certification or studies of education (primary or secondary), with at least 3 semesters completed
- Experience with children and youth is an advantage
- Experience working with survivors of domestic violence is an advantage
- Lots of patience and understanding
- Strong organizational skills
- Ability to work as part of a team

The Internship is **3 months minimum**, between 30 and 40 hours per week, with 5-15 hours spent on preparation and 15-30 spent on direct contact with the children and youth. The Association is open to extending the Internship for suitable candidates.

Costs:

The Internship Program requires a donation of US\$ 100.00 per month up to three months (US\$ 300.00 for 3 months), which will be shared evenly between the host organization and EntreMundos. This includes the internship placement, pre-departure contact support, a pre-departure information package about Guatemala, contact support while in Guatemala, training, support and evaluations by the internship supervisor and a certificate of completion. Additionally, we will strive to fulfill any bureaucratic functions we can taking into account our capacities as a small and non-profit NGO.

The internship does not include flights, insurance and medical or travel expenses, and living expenses in Guatemala. The basic expenses to live in Quetzaltenango are around \$ 300 per month, which includes lodging and food.

How to apply

To apply, send the Internship Program Application, a cover letter written in Spanish and your CV to volunteering@entremundos.org. If the host organization feels you are potential candidate, our volunteer Programs Coordinator will then contact you and arrange an interview.